

IMPORTING AND HANDLING ARCHAEOLOGICAL PLANT MATERIAL

1. Inform Prof. Kathleen Morrison that you would like to bring archaeological plant material into the lab.
2. Ensure you have the **CORRECT PAPERWORK!** (does it require USDA permits? Import/export licenses and excavation permits?)
3. Label clearly all sample bags and containers with, at minimum:

Site code

Context details

Type of sample

The outermost container should also state:

Your name

Full site name and country

Principle Investigator (PI) for the project and their contact details and/or your supervisors name

4. If sample owners are going to be away from the lab for any length of time and are leaving samples they must give contact details to Prof. Morrison
5. Unclaimed, unidentifiable samples will be disposed of.

NB: for all non-USA archaeological plant material, please ensure that samples are stored according to USDA protocols (see USDA plant samples SOP).