

SAS Temporary Job Over 90 Days - Posting Waiver Request

This is a request to waive the requirement to post a temporary job with an appointment in excess of 90 days. **Prior to the job being offered**, this form is to be completed by the Hiring Officer for the job.

The completed form is to be submitted to SAS Human Resources, humanresources@sas.upenn.edu for review.

Job Title: _____

Job Start Date: _____ **Job End Date** (*Not to Exceed 9 months*): _____

Hourly Rate: _____ **Department:** _____

Note: Temps cannot have a "stipend" amount

Hiring Officer Name: _____ **Hiring Officer Email:** _____

Please select the reason that you are requesting an exemption to the posting requirement for this job from the following list.

Please provide additional detail that supports your request (Required):